



**ITINERANT TRANSIENT MERCHANT
3 DAY VENDOR PERMIT**

525 High Street - Paris, KY 40361
Phone (859) 987-2110; Fax (859) 987-3653
Website: www.paris.ky.gov/Business.aspx

Payable to: The City of Paris

License Fee: \$ 75.00

Application must be received 10 business days prior to start date.

The fee for an itinerant merchant's permit is \$75.00, the permit shall entitle the itinerant merchant to transact such business within city limits for and during three (3) dates so specified. No transient merchant's permit shall extend beyond the close of the calendar year in which it was obtained. This license allows transient merchants to sell their goods and merchandise.

If you have a current paid annual business license, an itinerant merchant license/vendor permit is not required. Participation in special events and or festivals, an itinerant merchant license/vendor permit is not required if the event has obtained proper permitting.

Should an itinerant merchant desire to conduct business within the city during any subsequent calendar year, it must renew the transient merchant's permit for that calendar year. The fee for the transient merchant's permit shall be in lieu of the annual net profits, occupational license tax imposed in ordinance § [60.003](#).

"Itinerant Merchant" Any person, whether as owner, agent, or consignee, who engages in a temporary business selling goods, wares, or merchandise within the city limits of Paris as a stationary vendor on private or public property.

BUSINESS INFORMATION

Check Business Type: Individual Partnership Corporation LLC Other Non-Profit *must attach IRS acknowledgment of tax-exempt status.*

Check if applicable to this business: Alcohol Sales Food Truck (*provide a copy of local health department permit*)

Business Name: _____ Business Phone Number: _____

Dates Requested: _____ Federal ID (EIN): _____

Individual Name: _____ Individual Phone Number: _____

KY State ID Number: _____ Social Security #: (*Individual*) _____

Nature of Business/ Description of Sales: _____

Mailing Address: _____

Set up Location/Address within Paris City Limits (*No P.O. Box*): _____

Business on any private property requires a letter of written permission from property owner authorizing the sale of goods at the specific address and must be provided with this application. The authorization letter must be displayed authorizing sale of goods and services for the location.

It is unlawful for any person to engage in peddling or solicitation upon any private premises or residence or business located thereon if such premises or residence is posted against solicitation or peddling by means of a notice, prominently displayed.

APPLICATION AGREEMENT - Applicant agrees to comply with all material respects, applicable laws, rules, regulations, and provisions as stated within the application.

1. Health Regulations:

- a. Food trucks may not provide catering services unless they meet additional permitting requirements as a catering kitchen. These operations are permitted by the Bourbon County health department. These units must contact the health department for inspection. 859-987-1915 or <https://bourboncohd.org/>
- b. Vendors must be compliant with Title 902 KRA45:005 Kentucky food code. <https://apps.legislature.ky.gov/law/kar/titles/902/045/005/>
- c. All temporary food vendors must have a permit to operate. All temporary food vendors must have a permit from the Bourbon County health department. Temporary food guidelines can be found here <https://www.chfs.ky.gov/agencies/dph/dphps/fsb/FSDocs/tempreq.pdf>.
- d. Vendors must hold a Certificate of Insurance providing proof of a commercial general liability insurance policy, written on an occurrence basis for bodily injury, personal injury, property damage, and product liability, with a minimum limit of liability of \$1,000,000 per occurrence/\$2,000,000.
- e. *AT NO TIME* should any cooking, food or waste products be poured down storm drains, into gutters, on streets, or poured directly into trash receptacles. This includes fats, oils, grease, wash water, soap, or food waste. Vendors shall enclose waste products in containers and take them to appropriate garbage bins or offsite.

I certify that all the information on this application is true and correct.

Print Applicant Name:

Applicant Signature:

(First)

(Last)

(Title)

(Date)

The City Manager hereby conditionally approves an occupational license for the above applicant. The license may be revoked at any time if applicant fails to maintain requirements set forth.

Account Number: _____ City Manager Signature: _____ Date: ____/____/____

Return application, supporting documentation, and permit fee to: *(cash or check only)*

The City of Paris
525 High Street
Paris, KY 40361
Attn: City Clerk