

Pursuant to KRS 61.826 and OAG 20-05, the state of emergency regarding the threats to public health presented by the novel coronavirus (covid-19) pandemic and municipal order. This meeting of the Paris city commission was conducted by videoconference. All city commission meetings may be attended by the public by viewing the video conference at the city's Facebook page online.

The Paris City Commission met in regular session by Webex video conference at 9:00 a.m. viewable on Facebook live at www.facebook.com/cityofparisky/ on Tuesday, August 25, 2020.

Mayor, John Plummer called the meeting to order and the Pledge of Allegiance was recited.

City Clerk, Stephanie Settles conducted roll call.

Present: Mayor, John A. Plummer; Commissioner, Matt Perraut; Commissioner; Wallis Brooks; Commissioner, Stan Galbraith; Commissioner, Anna Allen-Edwards (*arrived at 9:03 a.m.*)

Others in Attendance: City Manager, Daron Jordan; Assistant City Manager, Mike Withrow; City Attorney, Bryan Beuman

Upon determining a quorum was present for the transaction of business, City Manager, Daron Jordan proceeded to conduct the meeting.

Approve Minutes

Motion by Brooks, seconded by Perraut approving the minutes of August 11, 2020 regular meeting. Motion carried by roll call vote of 4-0 with Plummer, Perraut, Brooks, Galbraith voting Aye.

Old Business

Chris Stewart with HMB Professional Engineers, Inc. discussed the Water System Audit findings.

- Groundwater resources eliminated from consideration.
- Assessing current condition of structures for recommendations of remediation/rehabilitation.
- Drone flight scheduled for 08/26/2020.
- Working on a scope and budget of SCADA and disinfection improvements.

Mayor Plummer presented a 19th Amendment Centennial Commemoration Proclamation to former City Commissioner Sharon Fields and current City Commissioner Anna Allen-Edwards.

Motion by Brooks, seconded by Plummer, approving municipal order 2020-19 approving a contract with Randi Frank Consulting. Motion carried by roll call vote of 5-0 with Plummer, Perraut, Brooks, Galbraith, and Allen-Edwards voting Aye.

CITY OF PARIS ORDER NO. 2020-19

A MUNICIPAL ORDER APPROVING A CONTRACT WITH RANDI FRANK CONSULTING

WHEREAS, the City has agreed to enter into a written contract regarding professional services to conduct a classification and compensation study;

NOW THEREFORE, be it resolved by the City Commission of the City of Paris, Kentucky that the proposed contract with Randi Frank Consulting be approved and that the Mayor is directed to the execute the contract.

Motion by Allen-Edwards, seconded by Perraut, authorizing a letter and contractual agreement for HMB to be allowed to provide consulting engineering services for the US 460 Project to Kentucky Transportation Cabinet. Motion carried by roll call vote of 5-0 with Plummer, Perraut, Brooks, Galbraith, and Allen-Edwards voting Aye.

Daron Jordan stated that notification of preliminary approval has been received regarding the City's initial CARES Act funding request. The Mayor has executed the second step in the process and, the City is now awaiting state approval. Anticipated release/payment of funds to the City is within the next 4 to 6 weeks.

Brad Oberlander discussed Utility bill collections compared to 2019. There were 5,540 utility accounts with 110 past due bills in July 2019 compared to 5,591 active utility accounts in 2020 with 412 of those past due.

Commissioner Allen-Edwards discussed the Westside Neighborhood meetings.

- Mass Westside meeting is scheduled for September 16th at 7:30 p.m. location to be determined.
- Developing a Westside board/neighborhood association.
- Developing a Westside Day Festival.
- Identification of points of interest and historical information on the area.
- Planning and Zoning virtual meeting tonight August 25th at 6:00 pm where EHI will be discussing Westside updates.
- Daylilies were planted at Chief Reed Park by Commissioners Galbraith, Brooks and Allen-Edwards.

New Business

Motion by Plummer, seconded by Brooks approving the reimbursement of E911 water meter fees to the following accounts 10-01370-01; 10-014300-02;15-030500-00; 15-035329-01; 15-035331-00; 45-266100-00; 55-320840-00; 55-321226-00; 91-899140-01; 91-900245-01; 91-900260-00; 91-900285-05; 91-900320-00; 91-900480-00; 91-900640-01; 91-900825-00; 91-901065-01; 91-901085-02. Motion carried by roll call vote of 5-0 with Plummer, Perraut, Brooks, Galbraith, and Allen-Edwards voting Aye.

Mike Withrow and City Attorney Bryan Beuman discussed Net Metering and the need to begin the research process implementing ordinances related to solar panels and the generation of their electric and how the electricity is pushed, back to the electric grid.

Daron Jordan discussed communication received from Kentucky City and County Management Association offering a National League of Cities service line warranty program. The program provides optional, affordable protection from unanticipated service line repair costs, homeowners are eligible to purchase low-cost repair service plans for broken or leaking outside water and sewer lines, covering up to \$ 8,500 per occurrence. The Commission decided more information is needed about the program, and what is expected from the City of Paris. No action was taken.

Commissioner Allen-Edwards discussed citizen requests she received for:

- A community review board for the actions of the police department officers, and discussion on implementing body cameras.
- Requesting a homeless shelter for Paris as the homeless count is higher than what you may think.

The commission decided to set up a workshop to discuss creating review boards and working groups.

Daron Jordan discussed leased office space on the second floor of the Municipal Building to the Commonwealth of Kentucky. The current lease expires on June 30, 2021 and the Commonwealth inquired about continuing to lease the space. The Commonwealth currently rents approximately 8,275 square feet at a rate of \$11.50 per foot on annual basis. The commission discussed multiple options and was taken under advisement. No action was taken and will be discussed at a future meeting.

Daron Jordan recognized Kentucky League of Cities certifications achieved.

- Commissioner, Allen-Edwards – Level 1 Achievement in City Governance
- HR Director, Erin Morton – Level 1 Achievement in City Governance
- City Clerk, Stephanie Settles – Level II Excellence in City Governance
- City Manager, Daron Jordan – Maintained Level III Master of City Governance

Financials

Motion by Galbraith, seconded by Perraut, approving June financials as presented by Brad Oberlander, reflecting General Fund Revenues of \$ 1,056,897.00 with expenditures of \$ 471,750.00 Utility Fund Revenues of \$ 878,448.00 with expenditures of \$ 847,590.00. Motion carried by roll call vote of 5-0 with Plummer, Perraut, Brooks, Galbraith, and Allen-Edwards voting Aye.

Payment of Invoices

Motion by Plummer, seconded by Perraut, approving payment of invoices as presented. Motion carried by roll call vote of 5-0 with Plummer, Perraut, Brooks, Galbraith, and Allen-Edwards voting Aye.

General Fund

CHECK	VENDOR	AMOUNT
45096	Advance Auto Parts	\$246.87
45097	Autozone	\$184.34
45098	Bme Inc	\$116.66
45099	Casa of Lexington	\$3,333.34
45100	Chamber of Commerce	\$3,250.00
45101	CITY OF PARIS COMBINED UTILITIES	\$11,353.25
45102	Cold Point Corporation	\$14,592.68
45103	Don Crump & Son Electric, Inc	\$180.00
45104	Finley Fire Equip Dba Bg Fire	\$55.83
45105	Galls, Llc	\$3,587.66
45106	L&W EMERGENCY EQUIPMENT	\$4,902.00
45107	Mastin's Auto Service	\$80.00
45108	Municipal Equipment Company	\$446.25
45109	Murphy Elevator Company	\$811.75
45110	OBERLANDER FINANCIAL SERVICES, PLLC	\$3,900.00
45111	Office Depot Card Plan	\$72.23
45112	PARIS-BOCO JOINT PLANNING	\$24,495.16
45113	PARIS-BOCO PARKS & RECREATION BOARD	\$26,089.16
45114	Paris-Bourbon County E911	\$37,000.00
45115	Paris-Bourbon County EDA	\$4,500.00
45116	Paris-Bourbon County EMS	\$66,666.66
45117	Paris-Bourbon County TOURISM	\$3,125.00
45118	PERSPECTIVES INC	\$100.00
45119	Pro Sound & Lights	\$228.75
45120	Riley Oil Company	\$1,293.12
45121	Sherwin-Williams Company	\$1,270.07
45122	Southern Communications Inc	\$450.00
45123	Symbol Arts	\$425.00
45124	TELECOM AUDIT GROUP	\$112.63
45125	TRANSUNION RISK DATA SOLUTIONS	\$150.00
45126	Unifirst Corporation	\$729.21
45127	Us Bank Equipment Finance	\$182.20
45128	Wesolowski Vicki	\$116.73
45129	American Legal Publishing Co	\$233.00
45130	At&t Mobility - (6463)	\$93.24
45131	At&t Onenet Service	\$9.44
45132	Bme Inc	\$1,302.52
45133	Bourbon County Clerk	\$345.00
45134	Central Ky Quicklube & Tire	\$57.58
45135	Columbia Gas of Kentucky	\$69.12
45136	DATAMAX CORPORATION	\$362.50
45137	Finley Fire Equip Dba Bg Fire	\$390.00
45138	JOHN PRUITT	\$250.00
45139	Marty's Refrigeration	\$640.00
45140	CARL MCGLOTHIN	\$44.41
45141	Riley Oil Company	\$1,336.67
45142	Riley's Auto & Atv Repair Llc	\$1,202.24
45143	Standard Business Machines	\$27.94
45144	Time Warner Cable	\$111.97
45145	Unifirst Corporation	\$89.42
45146	VERIZON WIRELESS	\$1,769.64
45147	American Legal Publishing Co	\$233.00
45148	At&t Mobility - (6463)	\$93.24

45149	At&t Onenet Service	\$9.44
45150	Bme Inc	\$1,302.52
45151	Bourbon County Clerk	\$345.00
45152	Central Ky Quicklube & Tire	\$57.58
45153	Columbia Gas Of Kentucky	\$69.12
45154	DATAMAX CORPORATION	\$362.50
45155	Finley Fire Equip Dba Bg Fire	\$390.00
45156	JOHN PRUITT	\$250.00
45157	Marty's Refrigeration	\$640.00
45158	CARL MCGLOTHIN	\$44.41
45159	Riley Oil Company	\$1,336.67
45160	Riley's Auto & Atv Repair Llc	\$1,202.24
45161	Standard Business Machines	\$27.94
45162	Time Warner Cable	\$111.97
45163	Unifirst Corporation	\$89.42
45164	VERIZON WIRELESS	\$1,769.64

\$ 230,715.93

Utility Fund

CHECK	VENDOR	AMOUNT
52746	Allied Technical Services Inc	\$3,630.33
52747	American Development Corp	\$1,537.50
52748	American Industries Inc	\$435.12
52749	Atlas Electric Motor Svc	\$3,588.82
52750	Bourbon Limestone Co.	\$213.14
52751	BOURBON PHYSICIAN, LLC	\$262.80
52752	Brenntag Mid-South, Inc	\$2,954.22
52753	BROWN EQUIPMENT COMPANY	\$69,500.00
52754	Cape Electrical Supply Llc	\$705.00
52755	CCP INDUSTRIES INC	\$96.18
52756	Central Ky Quicklube & Tire	\$877.28
52757	City Of Paris Utilities	\$12,308.49
52758	Crystal Springs	\$19.80
52759	Fastenal Company	\$332.21
52760	Faust Electric Llc	\$450.00
52761	Hayes Pipe Supply, Inc	\$177.00
52762	Hmb Professional Engineers Inc	\$7,500.00
52763	Labtronx, Inc	\$800.00
52764	Living Waters Co., Inc.	\$2,699.56
52765	LOU'S GLOVES, INC.	\$298.00
52766	Martin's Sanitation Service	\$75.00
52767	O'reilly Auto Parts	\$318.31
52768	OBERLANDER FIN. SERV., PLLC	\$3,900.00
52769	Quill	\$122.94
52770	Riley Oil Company	\$1,247.38
52771	Rumpke	\$19,043.40
52772	S4 Water	\$3,254.00
52773	Sparkman, Aaron	\$62.96
52774	Chilton, Theresa	\$671.17
52775	Unifirst Corporation	\$563.03
52776	A-1 Portable Buildings, Inc.	\$390.00
52777	Arista Information Systems, Inc	\$2,393.67
52778	At&t Onenet Service	\$9.16
52779	Bourbon Limestone Co.	\$2,612.27
52780	Columbia Gas of Kentucky, Inc.	\$74.70
52781	Culligan Water Conditioning	\$153.75
52782	Eads Hardware	\$39.52
52783	GCP ENVIRONMENAL SOLUTIONS	\$3,336.00
52784	Grainger, Inc	\$703.44
52785	KRWA	\$1,410.00
52786	Living Waters Co., Inc.	\$240.69
52787	Martin's Sanitation Service	\$150.00
52788	Microbiologics	\$321.61
52789	Mike Duffy	\$70.70
52790	NSI LAB SOLUTIONS	\$333.00
52791	Patterson & Dewar Engineers	\$6,659.47
52792	Riley Oil Company	\$1,113.03
52793	Riley's Tire	\$55.95
52794	Standard Business Machines	\$27.93
52795	Stuart C. Irby Co.	\$610.60
52796	Time Warner Cable	\$129.99
52797	Unifirst Corporation	\$297.93
52798	Usa Blue Book	\$782.27
52799	VERIZON WIRELESS	\$262.02

52800	A-1 Portable Buildings, Inc.	\$390.00
52801	Arista Information Systems, Inc	\$2,393.67
52802	At&t Onenet Service	\$9.16
52803	Bourbon Limestone Co.	\$2,612.27
52804	Columbia Gas of Kentucky, Inc.	\$74.70
52805	Culligan Water Conditioning	\$153.75
52806	Eads Hardware	\$39.52
52807	GCP ENVIRONMENAL SOLUTIONS	\$3,336.00
52808	Grainger, Inc	\$703.44
52809	KRWA	\$1,410.00
52810	Living Waters Co., Inc.	\$240.69
52811	Martin's Sanitation Service	\$150.00
52812	Microbiologics	\$321.61
52813	Mike Duffy	\$70.70
52814	NSI LAB SOLUTIONS	\$333.00
52815	Patterson & Dewar Engineers	\$6,659.47
52816	Riley Oil Company	\$1,113.03
52817	Riley's Tire	\$55.95
52818	Standard Business Machines	\$27.93
52819	Stuart C. Irby Co.	\$610.60
52820	Time Warner Cable	\$129.99
52821	Unifirst Corporation	\$297.93
52822	Usa Blue Book	\$782.27
52823	VERIZON WIRELESS	\$262.02
		\$ 181,999.04

Brad Oberlander presented outstanding accounts payables invoices with General Fund outstanding of \$ 103,628.43 and Utility Fund outstanding of \$ 101,415.81.

Mayor & Commission

City Manager, Daron Joran

- Shared information received from the Paris-Bourbon County Tourism office of their intent to construct a 20' tall Eiffel tower made of horseshoes to be placed in the 8th Street parking lot. Tourism has asked for the City to assist with providing the conduit and re-configuration of parking spaces. No action was taken.

Assistant City Manager, Mike Withrow

- Stated Andrea Lacy has been in contact with CSX regarding the 14th Street overpass. CSX plans to finish cleaning up and concrete patching.

CPA, Brad Oberlander

- Making final preparations on Fiscal Year 2019 financials, RFH is expected to begin audit within the next month or so.

Commissioner, Allen-Edwards

- Extended appreciation to the City for condolences and sympathy received regarding the loss of her brother.
- Requested to place Chief Reed park on the list for paving.
- Extended appreciation to City Manager Daron Jordan to publishing "Did you know" segments on the City Facebook page.
- Asked to keep CSX Railroad on task with completing the 14th Street overpass in a timely manner.
- Extended appreciation to the Waster distribution department for extended and long hours worked repairing a major water line break on Paris Pike.
- Attended the ten new business ribbon cuttings last week and encouraged all to shop and visit downtown Paris.
- Requested to schedule the next virtual academy course. Daron Jordan stated he was working on the course with Joint Parks and Recreation and Housing Authority to be the topics.

Commissioner, Brooks

- Security lighting at the park has been installed and working well.
- Inquired of staffing levels due to recent resignations. Erin Morton responded that the Fire Department is fully staffed, currently undergoing interviews with the Police Department and Electric Departments, and Public Works has a recent resignation.
- Extended his appreciation to the employees at the City incinerator, as he has received positive feedback about the new scales installed and the staff being professional and courteous.

Commissioner, Perraut

- Asked for the City to look at implementing a "round up" option on utility bills. The program would give utility billing customers the option of "rounding up" their utility bill to the nearest \$1 increment, with the extra money going directly towards unpaid utility bills.

Commissioner, Galbraith

- Planning and Zoning virtual meeting tonight August 25th at 6:00 pm where EHI will be discussing Westside updates.
- Notified the Commission that Columbia Gas has started cutting the road at Houston Oaks.
- Rotary Club will begin work again on the 5th Streeting parking lot within the next 30 days. The project will include repainting of the wall, and Art on High will install jockey silks along the wall.

Mayor, Plummer

- Asked if RLA subcontractor for Columbia Gas is complete. Mike Withrow stated RLA will be in Paris for several years working on Columbia Gas projects.
- Garrett Morgan Park in the Claysville area has holes that need to be filled in. Daron Jordan replied he would notify the Street Department.
- Discussed speeding on City Streets and subdivisions. Electronic speed signs have been installed in several areas. Street Department is researching a more portable sign to place in other areas around town.

Adjourn

Motion by Perraut, seconded by Brooks, to adjourn the meeting at 11:13 a.m. Motion carried by roll call vote of 5-0 with Plummer, Perraut, Brooks, Galbraith, and Allen-Edwards voted Aye.

Mayor, John A. Plummer

Attest:

City Clerk, Stephanie Settles