

The Paris City Commission met in a regular session at 9:00 a.m. on Tuesday, August 14, 2018.

Mayor, Michael Thornton, called the meeting to order and the Pledge of Allegiance was recited.

City Clerk, Stephanie Settles conducted roll call.

Present: Mayor, Michael Thornton, Commissioner, Matt Perraut, Commissioner, Wallis Brooks, Commissioner, Michael Kendall.

Absent: Commissioner, Tim Gray

Others in Attendance City Manager, Daron Jordan, Assistant City Manager, Mike Withrow, City Attorney, Bryan Beaman, City Clerk/Treasurer, Stephanie Settles.

Upon determining a quorum was present for the transaction of business, City Manager, Daron Jordan proceeded to conduct the meeting.

Approve Minutes: Motion by Brooks, seconded by Perraut approving minutes of July 24, 2018 regular meeting. Motion carried by roll call vote of 4-0 with Kendall, Brooks, Perraut and Thornton voting aye.

Old Business:

Second reading of an Ordinance related to Amending the City of Paris July 1, 2017 thru June 30, 2018 Budget was read by Brad Oberlander.

Motion by Kendall, Seconded by Brooks, approving an amendment to Ordinance 2017-4 for the FY17-18 budget. Motion carried by roll call vote of 4-0 with Kendall, Brooks, Perraut and Thornton voting aye.

**CITY OF PARIS
 ORDINANCE 2017-4
 AMENDED**

AN ORDINANCE AMENDING THE CITY OF PARIS, KENTUCKY BUDGET FOR FISCAL YEAR JULY 1, 2017 THROUGH JUNE 30, 2018 ESTIMATING REVENUES AND RESOURCES AND APPROPRIATING FUNDS FOR THE OPERATION OF CITY GOVERNMENT.

WHEREAS, the Board of Commissioners has reviewed the budget for the City of Paris for the 2018 fiscal year and made necessary modifications.

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF COMMISSIONERS OF THE CITY OF PARIS, KENTUCKY, AS FOLLOWS:

Section I: That the annual budget for the fiscal year beginning July 1, 2017 and ending June 30, 2018 is hereby amended as follows:

	Community Partners	Commission	General & Administrative	Police	Fire	Public Works	Capital	Total General Fund	Utility Fund	Total General and Utility Fund
Revenue										
Taxes			\$ 734,000					\$ 734,000		\$ 734,000
Licenses and Permits			5,465,000					5,465,000		5,465,000
Intergovernmental Revenues			585,000					585,000		585,000
Fines & Forfeitures			2,000					2,000		2,000
Services								-	11,045,000	11,045,000
Interest			20,000					20,000	7,000	27,000
Rental/Lease			130,000					130,000	65,000	195,000
Other Revenue			154,000	116,000	128,000			398,000	95,000	493,000
Total Revenue	\$ -	\$ -	\$ 7,090,000	\$ 116,000	\$ 128,000	\$ -	\$ -	\$ 7,334,000	\$ 11,216,000	\$ 18,550,000
June 30, 2017 Estimated Fund Balance/Carryover								3,091,000	1,444,000	4,535,000
Total Funds Available	\$ -	\$ -	\$ 7,090,000	\$ 116,000	\$ 128,000	\$ -	\$ -	\$ 10,425,000	\$ 12,660,000	\$ 23,085,000
Appropriations										
Personnel		\$ 96,400	\$ 325,000	\$ 2,025,000	\$ 1,630,000	\$ 465,000		\$ 4,541,400	\$ 2,830,825	\$ 7,372,225
Debt Service			70,000					70,000	545,000	615,000
Insurance		45,000	45,000	45,000	13,000	6,750		155,000	180,000	335,000
Operating		115,000	380,000	245,000	150,000	360,000		1,250,000	5,500,000	6,750,000
Transfers to Other Funds/Agencies	820,575	85,000						905,575	585,000	1,490,575
Capital							350,000	350,000	750,000	1,100,000
Depreciation							62,025	62,025	825,175	887,200
Total Appropriations	\$ 820,575	\$ 341,400	\$ 820,000	\$ 2,315,000	\$ 1,793,000	\$ 831,750	\$ 412,025	\$ 7,334,000	\$ 11,216,000	\$ 18,550,000
June 30, 2018 Estimated Fund Balance/Carryover								3,091,000	1,444,000	4,535,000
Total Appropriations and Fund Balance	\$ 820,575	\$ 341,400	\$ 820,000	\$ 2,315,000	\$ 1,793,000	\$ 831,750	\$ 412,025	\$ 10,425,000	\$ 12,660,000	\$ 23,085,000
Less Non-Cash Expense Items - Depreciation	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (62,025)	\$ (62,025)	\$ (825,175)	\$ (887,200)
Total Appropriations and Fund Balance Net of Depreciation	\$ 820,575	\$ 341,400	\$ 820,000	\$ 2,315,000	\$ 1,793,000	\$ 831,750	\$ 350,000	\$ 10,362,975	\$ 11,834,825	\$ 22,197,800

Section II: This ordinance shall be in full force and effect upon its adoption, recordation and publication as required by law, required by law, with an effective date of August 14, 2018.

First Reading: May 23, 2017
 Second Reading: June 13, 2017
 Signed by Mayor: June 13, 2017
 Recorded by Clerk: June 13, 2017
 Published in Paper: June 21, 2017

Amended First Reading: July 24, 2018
 Amended and Adoption: August 14, 2018
 Amended Signed by Mayor: August 14, 2018
 Amended Recorded by Clerk: August 14, 2018
 Amendment Published in Paper: August 23, 2018

CITY OF PARIS, KENTUCKY
 Michael Thornton, Mayor

Attest:
 Stephanie Settles
 City Clerk/Treasurer

Brad Oberlander presented a police cruiser costs analysis for review, report indicated over a five-year span average yearly cost per vehicle is \$ 26,470. Mayor, Thornton requested reports to be presented at the next meeting for a 3-year purchase vs a 3-year lease with less than 30,000 miles on each vehicle.

Motion by Brooks, seconded by Perraut, approving a Resolution appointing Cary Barr to the Paris-Bourbon County Parks and Recreation board for a term ending August 14, 2022. Motion carried by roll call vote of 4-0 with Kendall, Brooks, Perraut and Thornton voting aye.

**CITY OF PARIS
RESOLUTION 2018-12**

A RESOLUTION APPROVING THE MAYOR'S APPOINTMENT OF CARY BARR TO THE PARIS-BOURBON COUNTY PARKS AND RECREATION BOARD FOR A TERM ENDING AUGUST 14, 2022.

Be it ORDERED by the Board of Commissioners of the City of Paris that the Mayor's appointment of Cary Barr to the Paris-Bourbon County Parks and Recreation Board for a term ending August 14, 2022 be and hereby is approved.

Enacted at the City Commission's regular meeting of August 14, 2018.

Motion by Perraut, seconded by Kendall, appointing Brian Washington to the Paris-Bourbon County Parks and Recreation board for a term ending August 14, 2021. Motion carried by roll call vote of 4-0 with Kendall, Brooks, Perraut and Thornton voting aye.

**CITY OF PARIS
RESOLUTION 2018-13**

A RESOLUTION APPROVING THE MAYOR'S APPOINTMENT OF BRIAN WASHINGTON TO THE PARIS-BOURBON COUNTY PARKS AND RECREATION BOARD FOR A TERM ENDING AUGUST 14, 2021.

Be it ORDERED by the Board of Commissioners of the City of Paris that the Mayor's appointment of Brian Washington to the Paris-Bourbon County Parks and Recreation Board for a term ending August 14, 2021 be and hereby is approved. Washington shall be considered the joint appointee to the Board having been likewise nominated by the Bourbon County Judge-Executive Michael Williams and approved by the Bourbon County Fiscal Court.

Enacted at the City Commission's regular meeting of August 14, 2018.

Motion by Thornton, seconded by Perraut, appointing Wallis Brooks to the Paris-Bourbon County Parks and Recreation Board as a temporary appointment until the board is established in functioning if board is not established the term will end August 14, 2021. Motion carried by roll call vote of 4-0 with Kendall, Brooks, Perraut and Thornton voting aye.

**CITY OF PARIS
RESOLUTION 2018-14**

A RESOLUTION APPROVING THE MAYOR'S APPOINTMENT OF WALLIS BROOKS TO THE PARIS-BOURBON COUNTY PARKS AND RECREATION BOARD FOR A TERM ENDING AUGUST 14, 2020

Be it ORDERED by the Board of Commissioners of the City of Paris that the Mayor's appointment of Wallis Brooks to the Paris-Bourbon County Parks and Recreation Board for a term ending August 14, 2020 be and hereby is approved.

Enacted at the City Commission's regular meeting of August 14, 2018.

Motion by Thornton, seconded by Kendall, appointing Matt Perraut to the Paris-Bourbon County Parks and Recreation Board as a temporary appointment until the board is established in functioning if board is not established the term will end August 14, 2021. Motion carried by roll call vote of 4-0 with Kendall, Brooks, Perraut and Thornton voting aye.

**CITY OF PARIS
RESOLUTION 2018-15**

A RESOLUTION APPROVING THE MAYOR'S APPOINTMENT OF MATT PERRAUT TO THE PARIS-BOURBON COUNTY PARKS AND RECREATION BOARD FOR A TERM ENDING AUGUST 14, 2022.

Be it ORDERED by the Board of Commissioners of the City of Paris that the Mayor's appointment of Matt Perraut to the Paris-Bourbon County Parks and Recreation Board for a term ending August 14, 2022 be and hereby is approved.

Enacted at the City Commission's regular meeting of August 14, 2018.

Motion by Brooks, seconded by Perraut, replacing the previous appointment of Stan Galbraith to the Envision Bourbon County 2040 comprehensive plan with Micheal Kendall. Motion carried by roll call vote of 4-0 with Kendall, Brooks, Perraut and Thornton voting aye.

New Business

First Reading of an Ordinance was read by Bryan Beauman, relating to the annexation and zoning of real property containing 23.05 acres more or less. Second readins is scheduled to be read at the next regular meeting.

First Reading of an Ordinance was read by Daron Jordan levying fiscal year 2018-19 real property tax rate with a rate hold of .113. Second reading is scheduled to be read at the next regular meeting.

First Reading of an Ordinance was read by Daron Jordan levying fiscal year 2018-19 personal property tax rate with a rate hold of .126. Second reading is scheduled to be read at the next regular meeting.

First Reading of an Ordinance was read by Daron Jordan levying fiscal year 2019 Motor Vehicle and Watercraft tax with a rate hold of .17. Second reading is scheduled to be read at the next regular meeting.

Motion by Brooks, seconded by Perraut, granting permission to RFP quotes for a trailer mount sewer jet rodder for the wastewater treatment plant. Motion carried by roll call vote of 4-0 with Kendall, Brooks, Perraut and Thornton voting aye.

Patrick Harney, Superintendent of the Wastewater and Water Distribution Departments discussed the emergent need to purchase a hydrostat pump. Pump # 2 is in disrepair and the pump is brand specific and a sole source vendor. The pump must be replaced with the same hydrostat pump for the plant to function correctly.

The City of Paris WWTP has had mechanical failures with its RAS-“return activated sludge” pump station It has 3 pumps that operate and alternate 12-16 hours per pump on a daily basis We have off line due to pump failure, pumps 2 and 3 Note* in a very short time frame Without the RAS pump stations Our secondary clarifiers would fill up with Bio Solids and start washing out to the creek Not to mention no Biological treatment taking place in our Oxidation Ditches

Said pumps were part of the upgrade of 1999/2000 Build Said pumps and its wet well are designed by Wemco/Hidrostal and there is no other company or pumps that will work in said build Thus we must go back with what we have

In short they have us locked into their product and without it our plant can't meet our discharge permit or operate without renting a diesel pump and setting it top side and feed it 30-50 gallons of off road fuel a day

I believe pump # 2- #3 and its controls might have taken a hit during the recent storms we've had. I will have Motor pump shop break these pumps down and give us a report on cause of failure.

Motion by Brooks, seconded by Perraut, declaing an emergent situation with pump # 2 and approving an emergency purchase of One (1) – Hidrostal Pump, complete, 25 H.P., Immersible/Submersible Pump, Type F6K, Impeller F6K-M, wet end material Hi-Chrome construction. Volute casing material, Cast Iron A45CL30, Impeller material, Hi-Chrome A532-III-A, Liner material, Hi-Chrome, A532-III-A, Suction Casing/Cover Material, Cast Iron, A45CL30, Wear Ring material, Hi-Chrome, A532-III-A, Impeller Flange material, Ductile Iron A536-80-55-06, Motor, Immersible type, 25 H.P., 1145 r.p.m., Standard Oil Cooling, 49' power cable, FM, FE4A6-MYAK, 1.15 SF. Shaft material Stainless Steel 416 type, Seals (pump side) Type M, Rubber booted Single Spring Seal, SC/TC, Sealing Type Seal, Motor, Type F, Rubber Bellows Single Spring Seal, SC/C.

Price F.O.B. Factory (Aurora, IL), PRE-PAY & ADD Shipping Cost to Destination -----\$ 32,885.00*

Motion carried by roll call vote of 4-0 with Kendall, Brooks, Perraut and Thornton voting aye.

Motion by Kendall, seconded by Perraut, approving a contingent offer of full time employment with the Paris EMS Department to J Brian Chesnut as a single role Paramedic. Motion carried by roll call vote of 4-0 with Kendall, Brooks, Perraut and Thornton voting aye.

Motion by Kendall, seconded by Brooks, approving the hire of Mason Fryman and Jayoson Jacoby as full time Firefighter/EMT's with the Paris Fire Department. Motion carried by roll call vote of 4-0 with Kendall, Brooks, Perraut and Thornton voting aye.

Daron Jordan discussed long term debt stating utility fund has 3.1 million which is less than 4% of debt and General Fund has zero debt at this time. Mayor, Thornton asked if pre-payment could be made on some of the long term debts. Daron stated some debts could be pre-paid without penalty and is looking for ways to consolidate debts.

Financials

Motion by Brooks, seconded by Kendall, approving payment of invoices as presented. Motion carried by roll call vote of 4-0 with Kendall, Brooks, Perraut and Thornton voting aye.

General Fund	Vendor Name	Invoice Net Amount
01.000.866	Shred-It USA	\$17.00
01.115.345	Unifirst Corporation	\$14.51
01.115.345	Unifirst Corporation	\$21.81
01.115.345	Unifirst Corporation	\$14.51
01.000.867	American Fidelity	\$14.00
01.110.702	Paris-Bourbon County Tourist,	\$1,563.00
01.121.292	American Fidelity	\$28.00
01.121.292	Baptist Health Occupational	\$92.00
01.121.292	Bourbon Community Hospital	\$65.00
01.121.292	Kentucky State Treasurer -Klec	\$116.00
01.131.305	Sherwin-Williams Company	\$430.00
01.131.305	Sherwin-Williams Company	\$455.00
01.131.305	Sherwin-Williams Company	\$430.00
01.123.220	Central Ky Quicklube & Tire	\$33.59
01.115.235	At&t (5019)	\$31.00
01.115.235	At&t (5019)	\$67.58
01.115.235	At&t (5019)	\$54.06
01.115.235	At&t Club Service	\$195.48
01.115.235	At&t (5019)	\$24.78
01.123.305	Orr Safety Corporation	\$1,460.00
01.121.340	Riley Oil Company	\$3,519.56
01.121.340	Barrett, Larry	\$32.06

01.121.340	PARIS BP FOODMART	\$67.62
01.123.235	Verizon Wireless	\$114.80
01.123.235	At&t Club Service	\$321.02
01.121.235	At&t (5019)	\$136.29
01.121.235	At&t (5019)	\$297.33
01.110.703	At&t (5019)	\$27.03
01.110.703	At&t (5019)	\$12.39
01.110.703	Paris-Bourbon County Economic	\$2,250.00
01.123.299	Sophicity	\$50.14
01.121.299	Shred-It Usa	\$17.00
01.121.299	Innovative Credit Solutions	\$17.00
01.121.299	Us Bank Equipment Finance	\$198.61
01.007.950	At&t Club Service	\$11.22
01.110.121	At&t (5019)	\$61.95
01.110.121	At&t (5019)	\$135.15
01.110.121	Paris-Bourbon County E911	\$18,500.00
01.110.704	At&t (5019)	\$37.17
01.110.704	At&t (5019)	\$81.09
01.115.340	Riley Oil Company	\$874.44
01.125.292	Bourbon Community Hospital	\$105.00
01.111.299	Bourbon County Sheriff	\$1,008.77
01.111.299	Martin's Sanitation Service	\$1,200.00
01.131.331	Unifirst Corporation	\$45.25
01.131.340	Southern Petroleum Inc	\$313.71
01.131.340	Riley Oil Company	\$30.86
01.113.235	At&t (5019)	\$12.39
01.113.235	At&t (5019)	\$27.18
01.110.122	Paris-Bourbon County Ems	\$33,250.00
01.115.299	Shred-It Usa	\$17.00
01.123.340	Riley Oil Company	\$954.10
01.131.320	Hamilton -Hinkle Paving	\$245.37
01.131.320	Graybar	\$32.33
01.121.220	John Pruitt	\$20.00
01.121.220	Central Ky Quicklube & Tire	\$35.50
01.121.220	John Pruitt	\$10.00
01.121.220	Chrysler Dodge Jeep Ram Paris	\$93.12
01.131.314	United Rotary Brush Corp.	\$328.12
01.000.880	At&t Club Service	\$30.81
01.000.880	At&t (5019)	\$27.03
01.000.880	At&t (5019)	\$12.39
01.000.880	Casa Of Lexington	\$1,666.67
01.131.292	Bourbon Community Hospital	\$60.00
01.131.292	Bourbon County Health Dept	\$503.92
01.123.212	Koorsen Fire & Security	\$383.60
01.121.350	Office Depot Card Plan	\$16.61
01.121.350	Office Depot Card Plan	\$42.91
01.110.701	Chamber Of Commerce	\$1,625.00
01.121.226	Barrett, Larry	\$85.00
01.121.226	Best, Butch	\$166.00
01.121.226	Hatter Iii, Earl	\$85.00
01.123.208	Adgraphics Printing, Inc	\$46.00
01.121.405	Innovative Credit Solutions	\$75.00
01.111.210	Darnell Engineering Inc	\$629.53
01.131.235	At&t Club Service	\$34.73
	GENERAL FUND PAYABLES	\$75,108.09

Utility Fund	Vendor Name	Invoice Net Amount
02.008.007	Kentucky State Treasurer/Sales	\$5,336.90
02.008.009	Kentucky State Treasurer/Sales	\$16,915.46
02.008.005	Kentucky State Treasurer/Sales	\$14,145.10
02.008.011	Ladonna Burton	\$35.84
02.008.011	Rookard Real Estate	\$49.40
02.008.011	Charlene Morris	\$63.43
02.008.011	Eric & Celeste Sturgill	\$24.95
02.008.011	Susan Bramel, Mari Beth Toller	\$17.49
02.008.011	Linda Miles	\$40.43
02.008.011	Patrick Pope	\$48.96
02.008.011	Joshua Stith	\$49.83
02.008.011	Fithian Johnson	\$46.84
02.008.011	Tina Cassar	\$11.79
02.008.011	Margaret Hutsell	\$66.49

02.008.011	Ronald L Chanslor	\$45.19
02.008.011	Fredna Cheek	\$56.85
02.008.011	Tina Riggs	\$26.59
02.008.011	Tiffany Trimble	\$29.08
02.008.011	Joseph Koch	\$99.29
02.008.011	Sabrina Marie Marks	\$34.82
02.008.011	Laura Wilson	\$65.78
02.212.331	Unifirst Corporation	\$9.85
02.212.331	Unifirst Corporation	\$8.80
02.212.235	Regal Communications Inc	\$122.50
02.213.314	CROWN LIFT TRUCKS	\$115.51
02.213.340	Southern Petroleum Inc	\$313.73
02.213.232	Brownstown Electric Supply Co.	\$4,554.00
02.213.299	A-1 Portable Buildings, Inc.	\$295.00
02.310.331	Unifirst Corporation	\$27.51
02.310.220	Central Ky Quicklube & Tire	\$515.14
02.310.220	Central Ky Quicklube & Tire	\$620.00
02.310.320	Ats Construction	\$540.00
02.310.320	Central Ky Quicklube & Tire	\$833.34
02.310.340	Southern Petroleum Inc	\$313.73
02.310.306	Hayes Pipe Supply, Inc	\$1,374.95
02.310.306	Hayes Pipe Supply, Inc	\$638.50
02.310.306	Hayes Pipe Supply, Inc	\$707.35
02.310.306	Hayes Pipe Supply, Inc	\$2,722.50
02.311.222	Kimball Midwest	\$164.90
02.311.331	Unifirst Corporation	\$29.25
02.311.331	Unifirst Corporation	\$30.30
02.311.235	Regal Communications Inc	\$122.50
02.311.292	American Fidelity	\$14.00
02.311.405	Lexington Herald Leader Co.	\$353.60
02.311.305	Usa Blue Book	\$368.48
02.311.305	Laboratory Products	\$525.00
02.311.305	Micrology Laboratories	\$367.70
02.311.350	Office Depot Credit Plan	\$50.56
02.311.304	Brenntag Mid-South, Inc	\$2,587.50
02.311.304	Gulbrandsen Technologies Inc	\$5,376.31
02.311.304	Ci Thornburg Co., Inc.	\$1,248.77
02.311.304	American Development Corp	\$3,382.50
02.311.211	Fouser Environmental Services	\$115.00
02.311.211	Fouser Environmental Services	\$15.00
02.311.575	Atlas Electric Motor Svc	\$4,538.60
02.312.211	Fouser Environmental Services	\$532.00
02.312.331	Unifirst Corporation	\$35.52
02.312.304	Mim Distribution	\$2,389.50
02.312.210	Csx Transportation	\$100.00
02.312.299	Living Waters Co., Inc.	\$2,100.96
02.411.331	Unifirst Corporation	\$33.58
02.411.340	Southern Petroleum Inc	\$313.73
02.411.220	Williams Towing	\$285.00
02.412.210	Bluegrass Regional Recycling	\$1,286.00
02.510.299	Shred-It USA LLC	\$17.00
02.510.299	Kentucky Underground Protection	\$171.00
02.510.235	At&t - 5019	\$175.40
02.510.235	At&t - 5019	\$80.53
02.510.331	Unifirst Corporation	\$14.51
02.510.331	Unifirst Corporation	\$21.81
02.510.331	Unifirst Corporation	\$21.81
02.510.290	KMUA	\$75.00
02.511.490	City of Paris/Gf Allocation	\$37,500.00
	UTILITY FUND PAYABLES	\$115,366.24

Outstanding payment of invoices was presented reflecting \$ 10,805.19 outstanding for General Fund and \$ 103,665.81 outstanding for Utility Fund.

Staff Reports

City Manager, Daron Jordan

- Shared with everyone that Debra Hamelback has accepted a position with Kentucky Veterinary Medical Association and her last day will be August 31, 2018.

- Updating and evaluating emergency services policies and procedures that addresses off duty employees responding to calls.
- Planning and Zoning Meeting is scheduled for Thursday, August 18, 2018 at 6:30 p.m. at the Bourbon County Court House. The City of Paris will have 30 minutes to make a presentation, opposition will also have 30 minutes to make a presentation, public comment will have 3 minutes each per individual to speak and time cannot be shared. Once all is heard the Planning and Zoning Board will make a recommendation vote on the application.

Planning & Zoning Administrator, Andrea Pompei Lacy

- Planning and preparing for a organized and well-balanced P & Z meeting on August 16, 2018. Procedural information was sent out to the City for the City's application regarding the zoning of the country club property. Final development plan will be submitted at that meeting for the Houston Station which is 120 residential housing units. And annexation map amendment for Lynwood Farms.

EDA, Gordon Wilson

- Legacy Companies is scheduled to begin operations around October 15, 2018.
- Industry roundtable luncheon was held on August 6, 2018 at Hunt Brothers Pizza.
- CMWA is hosting a global conference in Paris the week of November 5th.

Interim Fire Chief, Josh Hurst

- RFP for the Fire trucks was published, bid opening is on August 24th, 2018 at 10:00 a.m.

Superintendent of Water Plant, Chad Smart

- Discussed a notice of violation that was issued on April 18, 2018. The notice was sent due to the turbidity cloudiness or haziness of the water. The issue was result of a failed pump that has been installed in the 1980's and was corrected within a couple hours. The pump has since been replaced with no further issues.
- Water loss is 31.5% water loss. Mike Withrow stated they are working with HMB to install detection meters to help identify leak detection.

Superintendent of Electric Department

- Concrete was poured last week for the Legion Drive property, it will take a couple weeks to cure then the construction team will begin.
- SCADA system materials were dropped off in June and installation has started. Final install is anticipated for October.
- Scott Avenue has a planned outage scheduled with KU for electric line updates.
- Busy repairing lines and poles from storm damages. On Saturday outages were reported at 6:00 p.m. partial electric was restored by 9:00 p.m. more restored at midnight all final repairs were finished by noon on Sunday.

Superintendent of Recycling, Street and Sanitation Department

- Stated the mowing contractor asked to be patient with mowing with all the rain it is difficult to mow on a consistent basis.
- Mayor, Thornton extended his appreciation to Mike Smith for helping with the weekend sanitation requests on Saturday related to the downtown events.

Human Resources Director, Erin Morton

- Wednesday, August 22, 2018 City employees will have a wellness day, offering free biometric screenings that morning with lunch to follow.

City Clerk, Stephanie Settles

- Received notification that hours have been met and will receive a Certified Municipal Clerk designation with the International Municipal Clerks Association. There are currently 4,692 clerks worldwide with that designation with 44 of those in the state of Kentucky. Actual certificate will be mailed when a two-year membership is full-filled on 7/24/2019.
- Extended appreciation on the behalf of Kiwanis Club to Mayor Thornton for volunteering his time and equipment use to clean up the Cedar Heights Cemetery over the weekend.

Assistant City Manager, Mike Withrow

- Working with code enforcement on depilated properties. 317 Curtis Avenue has been demolished, the next property is 264 Lilleston Avenue. Code enforcement tries to clean up two per year.
- Street Paving project for 2018 will not include Arlington Drive because preliminary costs was \$ 70,000 just for that area. Total project is a little over \$ 200,000 removing Arlington Drive. Arlington Drive is still of concern and will continue discussions on what to do. Street paving is set to begin in September.

Motion by Kendall, seconded by Brooks, approving interior renovation to multiple locations within city hall with Jerry Sullivan for an hourly rate of \$ 80- \$ 120 per hour roughly \$ 1,500 for the project and authorizing the Mayor to sign the contract for those services. Motion carried by roll call vote of 4-0 with Kendall, Brooks, Perraut and Thornton voting aye.

Commissioner, Michael Kendall

- Requested again a copy of the exit interviews that employees are completed when they leave the city's employment.
- Asked Chief of Police Butch Best on the recent round up about how many hours did those citizens spend in jail. Chief responded some were out before the paperwork was completed.

Mayor, Thornton

- Claysville Park has an event scheduled for September 9th, 2018. Requesting the park to be mowed by the 7th or 8th.
- Received mowing complains on Chief Reed Park.
- Suggested that the Parks and Recreation board to consider continuing the Youth baseball program.
- Extended his appreciation to the Electric and Sanitation departments.

Adjourn

Motion by Perraut, seconded by Brooks, to adjourn the meeting at 10:31 a.m. Motion carried by roll call vote of 4-0 with Kendall, Brooks, Perraut and Thornton voting aye.

Mayor, Michael Thornton

Attest:

City Clerk/Treasurer, Stephanie Settles