

Paris City Commission
Commission Chambers
Paris, Kentucky
October 27, 2015

The Paris City Commission met in regular session at 9:04 a.m. on Tuesday, October 27, 2015. Mayor Thornton called the meeting to order and the Pledge of Allegiance was recited.

Present: Commissioner Matt Perraut, Commissioner Wallis Brooks, Commissioner Stan Galbraith, City Manager John Plummer, Assistant City Manager Mike Withrow, City Attorney Bryan Beauman, City Clerk/Treasurer Stephanie Settles and Assistant City Manager Finance/Utilities Jim McCarty. **Absent:** Commissioner Tim Gray

Upon determining a quorum was present for the transaction of business, Plummer proceeded to conduct the meeting.

Approve Agenda

Motion made by Brooks, seconded by Perraut and unanimously carried to approve agenda as presented.

Approve Minutes

Motion made by Galbraith, seconded by Perraut and unanimously carried to approve minutes of October 13, 2015 regular meeting.

Public Comment

Lorane Foright a representative of carriage driving and ridding club spokes and spurs requested permission for a parade honoring Veterans. Plummer invited the club to participate with The City of Paris Christmas parade scheduled December 5, 2015.

New Business/Action Items

Duane Curry City Engineer presented an updated Electrical Inspection contract naming The City of Paris responsible for issuing all electrical permits, increasing the apartment rough wire inspection from \$20 to \$25 and commercial inspection fee from \$75 to \$100.

Motion by Galbraith, seconded by Thornton and unanimously carried to approve Municipal Order approving a contract with Larry Rice regarding electrical inspections.

CITY OF PARIS
ORDER NO. 2015-11

A MUNICIPAL ORDER APPROVING A CONTRACT WITH LARRY RICE
REGARDING ELECTRICAL INSPECTIONS

WHEREAS, the City has agreed to enter into a written contract with Larry Rice regarding the conducting of electrical inspections,

NOW THEREFORE, be it resolved by the City Commission of the City of Paris, Kentucky that the proposed Electrical Inspector Contract and Agreement with Larry Rice Electrical Inspections be approved and that the Mayor is directed to execute the contract.

This Order shall become effective upon its passage and publication.

Dated this 27th day of October, 2015.

APPROVED:
Mike Thornton, Mayor

ATTESTED BY:
Stephanie Settles, City Clerk

LARRY RICE ELECTRICAL INSPECTIONS

CITY OF PARIS

Single Family Rough Wire Inspection (up to 2,000 sq. ft.)	75.00
Single Family Final Inspection (up to 2,000 sq. ft.)	75.00
Single Family Rough Wire Inspection (over 2,000 sq. ft)	.10/each square foot includes rough-in, TOP & Final
Apartment Rough Wire Inspection	75.00/1 st Unit 25.00 each additional unit per inspection
Apartment Final Inspection	75.00/1 st Unit 25.00 each additional unit per inspection
Temp Construction Service	75.00
Mobile Home Service	75.00
Farm Buildings	75.00
Temp on Perm Service	75.00
Service Change	75.00
Re-Inspection Due to Turn Down	75.00
Commercial and Industrial Buildings	
\$0 - \$30,000.00	100.00 per inspection
\$Over \$30,000.00	1% of Total Electrical Contract
Re-Inspections	\$100.00 per Trip

All inspection fees are due at the time of the inspection. All fees are to be paid in full before the power is turned on.

Plummer presented recommendation to issue six departmental credit cards suggesting a credit limit of \$2,000 per card in addition to the General and Utility Fund credit cards in effort to track purchases by department. Thornton expressed concerns with issuing numerous cards indicating those actions create potential lack of oversight with increased spending.

Galbraith inquired on the purchase order procedure with the use of city credit cards. Erin Morton HR Director replied a purchase order is required prior to purchase/charge. Plummer clarified he issues and approves all purchase orders for General and Utility Funds prior to purchase.

Motion by Galbraith, seconded by Brooks to increase the General Fund credit card limit from \$ 5,000 to \$ 10,000 no change to the Utility Fund credit card with best effort forward to charge applicable amounts to the correct cards. Motion carried with Thornton, Galbraith and Brooks voting aye. Perraut voted nay.

Motion made by Thornton, seconded by Brooks and unanimously carried to approve FY2016 salt purchases with Detroit Salt at \$ 82.14 per ton.

Motion by Thornton, seconded by Brooks and unanimously carried to approve Municipal Order approving a contract with the Commonwealth of Kentucky.

CITY OF PARIS
ORDER NO. 2015-12

A MUNICIPAL ORDER APPROVING A CONTRACT WITH THE COMMONWEALTH OF
KENTUCKY

WHEREAS, the City has agreed to enter into a written contract regarding a pole attachment agreement with the Commonwealth of Kentucky,

NOW THEREFORE, be it resolved by the City Commission of the City of Paris, Kentucky that the proposed contract with the Commonwealth of Kentucky be approved and that the Mayor is directed the execute the contract.

This Order shall become effective upon its passage and publication.

Dated this 27th day of October, 2015.

APPROVED:
Mike Thornton, Mayor

ATTESTED BY:
Stephanie Settles, Clerk/Treasurer

Financial Business

Motion made by Galbraith, seconded by Perraut and unanimously carried to approve payment of the following invoices:

UTILITY FUND

<u>VENDOR NAME</u>	<u>AMOUNT</u>	<u>DESCRIPTION OF PURCHASE</u>
AMERICAN DEVELOPMENT CORP	\$ 1,574.20	TREATMENT CHEMICALS - WATER
ATLAS ELECTRIC MOTOR SVC	\$ 7,182.04	MAJOR CAPITAL OUTLAY - WWTP (FLOOD)
AT&T (5014)	\$ 62.00	COMMUNICATIONS - RECYCLING CENTER
AT&T (5019)	\$ 152.88	COMMUNICATIONS - UTILITY ADMINISTRATION
AT&T 105068	\$ 60.37	COMMUNICATIONS - SANITATION
BIDDLE, AARON	\$ 100.00	REIMBURSE SAFETY BOOTS - ELECTRIC DISTRIBUTION
BOB SUMMERAL TIRE	\$ 1,991.60	OFFICE EQUIPMENT - UTILITY ADMINISTRATION
BRENNTAG MID-SOUTH	\$ 2,810.00	TREATMENT CHEMICALS - WWTP
BROWNSTOWN ELECTRIC	\$ 2,163.80	TECHNICAL SUPPLIES - ELECTRIC DISTRIBUTION
BURDINE SECURITY INC	\$ 75.00	CONTRACT SERVICES - WATER
CCP INDUSTRIES	\$ 43.56	SAFETY CLOTHING & GEAR - SANITATION
CENTRAL KY MECHANICAL	\$ 7,374.12	VEHICLE MAINTENANCE - SANITATION
CINTAS CORPORATION	\$ 204.54	UNIFORMS - RECYCLING
C I THORNSBURG	\$ 1,948.48	SPECIFIC SUPPLIES - WATER DISTRIBUTION
CITIZEN ADVERTISER	\$ 147.00	ADVERTISING - UTILITY ADMINISTRATION
	\$ 12.00	ADVERTISING - SANITATION
CLEETON DAVIS COURT REP	\$ 318.75	PROFESSIONAL SERVICES - UTILITY ADMINISTRATION
COLUMBIA GAS	\$ 75.88	UTILITIES - ELECTRIC DISTRIBUTION & WATER
EADS HARDWARE	\$ 29.45	CONSTRUCTION MATERIALS - ELECTRIC PRODUCTION
	\$ 229.75	OTHER MATERIALS & SUPPLIES - ELECTRIC DISTRIBUTION
	\$ 109.42	OTHER MATERIALS & SUPPLIES - WATER DISTRIBUTION
	\$ 46.62	OTHER MATERIALS & SUPPLIES - WATER
	\$ 188.96	EQUIPMENT PARTS - WWTP
	\$ 22.49	SMALL TOOLS - SANITATION
ENSITE INC	\$ 2,333.00	PHYSICALS & DRUG SCREENS - SANIT/ELEC.DIST./UA
EQUIPMENT RESOURCES	\$ 450.24	SAFETY CLOTHING & GEAR - ELECTRIC DISTRIBUTION
4-WAY ELECTRIC	\$ 7,550.00	TECHNICAL SUPPLIES - ELECTRIC DISTRIBUTION
FASTENAL COMPANY	\$ 108.67	SMALL TOOLS - ELECTRIC DISTRIBUTION
FEDERAL EXPRESS	\$ 36.04	POSTAGE - UTILITY ADMINISTRATION
FITE, GILBERT	\$ 100.00	REIMBURSE SAFETY BOOTS - WATER
FOUSER ENVIRONMENTAL	\$ 336.00	LAB TESTING - WATER & WWTP
KENTUCKY BANK - VISA	\$ 1,488.91	MAJOR CAPITAL OUTLAY - ELECTRIC PRODUCTION
	\$ 140.00	TRAINING & EDUCATION - ELECTRIC DISTRIBUTION
	\$ 60.00	TRAINING & EDUCATION - WATER
	\$ 1,008.78	TECHNICAL SUPPLIES - WWTP
KENTUCKY MOTORS OF PARIS	\$ 8.85	VEHICLE MAINTENANCE - WATER DISTRIBUTION
	\$ 48.60	OIL & LUBRICANTS - WATER

	\$	30.88	OTHER MATERIALS - WATER
	\$	85.09	VEHICLE PARTS - WWTP
	\$	3.00	VEHICLE PARTS - UTILITY ADMINISTRATION
KENTUCKY STATE TREASURER	\$	41,330.59	KY SALES/SCHOOL TAX - UTILITY ADMINISTRATION
KY UNDERGROUND PROTECTION	\$	144.00	CONTRACT SERVICES - UTILITY ADMINISTRATION
KIMBALL MIDWEST	\$	168.64	CONSTRUCTION MATERIALS - ELECTRIC PRODUCTION
LABORATRY PRODUCTS	\$	258.00	SPECIFIC SUPPLIES - WATER
LINVILLE ELECTRIC	\$	216.60	BUILDING MAINTENANCE - WWTP
LOWE'S	\$	96.22	BUILDING MAINTENANCE - WATER
MCCARTY, JAMES	\$	373.43	REIMBURSE TRAVEL & MEALS - UTILITY ADMINISTRATION
MCDONALD, CHARLES	\$	259.55	REIMBURSE TRAVEL & MEALS - WWTP
NEPTUNE EQUIPMENT	\$	56.40	SPECIFIC SUPPLIES - WATER DISTRIBUTION
NEWGEN STRATEGIES	\$	747.88	PROFESSIONAL FEES - UTILITY ADMINISTRATION
NORTHFIELD OIL COMPANY	\$	652.80	OIL & LUBRICANTS - ALL UF DEPARTMENTS
OFFICE TEAM	\$	1,350.00	UTILITY TEMP - UTILITY ADMINISTRATION
PARIS MACHINING LLC	\$	75.00	EQUIPMENT MAINTENANCE - ELECTRIC DISTRIBUTION
PEARL SUPPLIES LLC	\$	3,027.80	TREATMENT CHEMICALS - WWTP
QUILL	\$	308.95	OFFICE SUPPLIES - WWTP
ROE EXCAVATING	\$	600.00	CONSTRUCTION MATERIALS - ELECTRIC DIST. & WATER
RUMPKE	\$	29,841.05	TRASH REMOVAL - WWTP & SANITATION
SELECTIVE INSURANCE	\$	14,729.00	FLOOD INSURANCE - WATER
SMITS GREENHOUSES	\$	62.50	OTHER MATERIALS - WATER
SPIEGEL & MCDIARMID	\$	2,837.71	PROFESSIONAL FEES - UTILITY ADMINISTRATION
STANDARD BUSINESS MACHINE	\$	44.45	EQUIPMENT MAINTENANCE - UTILITY ADMINISTRATION
TRACTOR SUPPLY CO	\$	59.96	SMALL TOOLS - ELECTRIC PRODUCTION
	\$	179.99	POWER TOOLS - ELECTRIC DISTRIBUTION
	\$	43.98	POWER TOOLS - WATER
	\$	25.41	EQUIPMENT PARTS - WWTP
	\$	224.94	SAFETY GEAR & CLOTHING - UTILITY ADMINISTRATION
US DEPT OF ENERGY	\$	4,981.50	SEPA POWER PURCHASE - ELECTRIC PRODUCTION
VARIOUS UTILITY CUSTOMERS	\$	56.54	REIMBURSE UTILITY DEPOSIT - UTILITY ADMINISTRATION
VERIZON WIRELESS	\$	1,347.89	COMMUNICATIONS - ALL UF DEPARTMENTS
VISA - TRADITIONAL BANK	\$	203.04	TRAVEL & LODGING - WATER
	\$	203.04	TRAVEL & LODGING - WWTP
	\$	1,028.12	PROFESSIONAL FEES - UTILITY ADMINISTRATION
	\$	159.63	TRAVEL & LODGING - UTILITY ADMINISTRATION
	\$	75.00	MEALS - UTILITY ADMINISTRATION
WHAYNE SUPPLY COMPANY	\$	5,227.14	EQUIPMENT MAINTENANCE - WWTP
TOTAL	\$	151,707.72	

GENERAL FUND

<u>VENDOR NAME</u>	<u>AMOUNT</u>	<u>DESCRIPTION OF PURCHASE</u>
A ACTION PEST CONTROL		CONTRACT SERVICES - CITY MGR/BUILDING
AFF INTERNATIONAL	\$ 703.05	AIR AND FURANCE FILTERS - CITY MGR/BUILDING
AT & T (5019)	\$ 61.90	COMMUNICATIONS - CLERK/TREASURER
	\$ 65.02	COMMUNICATIONS - CITY MGR/BUILDING
	\$ 336.42	COMMUNICATIONS - POLICE DEPARTMENT
	\$ 62.41	COMMUNICATIONS - ENGINEERING/IT
	\$ 50.63	COMMUNICATIONS - EDA
	\$ 134.54	COMMUNICATIONS - E911
AT&T ONE NET SERVICES	\$ 60.37	COMMUNICATIONS - FIRE DEPARTMENT/EMS/STREETS
AT&T (105262)	\$ 106.26	COMMUNICATIONS - POLICE DEPARTMENT
AT & T MOBILITY	\$ 77.59	COMMUNICATIONS - POLICE DEPARTMENT
BAPTIST HEALTH OCCUPATIONAL	\$ 137.00	PHYSICALS & DRUG SCREENS - FIRE DEPARTMENT
	\$ 182.00	PHYSICALS & DRUG SCREENS - EMS
BLUEGRSS EMERGENCY RES	\$ 2,750.00	DUES - FIRE DEPARTMENT
		GENERATOR TECHNICAL SERVICES - CITY MGR/BUILDING
BLUEGRASS KESCO	\$ 200.00	
BLUEGRASS UNIFORMS	\$ 134.00	UNIFORMS - FIRE DEPARTMENT
BOB SUMMERAL TIRE CO	\$ 584.16	VEHICLE MAINTENANCE - POLICE DEPARTMENT
BOURBON COMMUNITY HOSPITAL	\$ 175.00	PHYSICALS & DRUG SCREENS - POLICE DEPARTMENT
BOURBON COUNTY CLERK	\$ 15.00	NEW VEHICLE REGISTRATION FEE - STREETS
BROWNSTOWN ELECTRIC SUPPLY	\$ 801.00	ST LIGHTING & TRAFFIC SIGNALS - COMMISSION
CCP INDUSTRIES	\$ 43.56	UNIFORMS/CLOTHING - STREETS
CITIZEN ADVERTISER	\$ 681.00	ADVERTISEMENTS - COMMISSION
	\$ 294.00	ADVERTISEMENTS - CLERK/TREASURER
	\$ 31.30	ADVERTISEMENTS - E911
COLUMBIA GAS	\$ 37.94	UTILITIES - STREETS
	\$ 15.17	UTILITIES - FIRE DEPARTMENT

DUFFY MIKE	\$	100.00	SAFETY BOOT ALLOWANCE - FIRE DEPARTMENT
EADS HARDWARE	\$	17.97	CLEANING SUPPLIES - CITY MGR/BUILDING
	\$	81.85	SPECIFIC SUPPLIES - POLICE DEPARTMENT
	\$	102.83	SMALL TOOLS - FIRE DEPARTMENT
	\$	21.19	EQUIPMENT PARTS - STREETS
	\$	185.70	CONSTRUCTION MATERIALS - STREETS
	\$	27.17	MAIN STREET PROGRAM
	\$	18.88	EMS
ENSITE INC	\$	207.00	PHYSICALS & DRUG SCREENS - STREETS
	\$	466.00	PHYSICALS & DRUG SCREENS - FIRE DEPARTMENT
	\$	390.00	PHYSICALS & DRUG SCREENS - POLICE DEPARTMENT
FIRE HOUSE SOFTWARE	\$	1,160.00	SYSTEM AND USER SUPPORT- FIRE DEPARTMENT
GALL'S	\$	1,133.07	SAFETY CLOTHING & GEAR - FIRE DEPARTMENT
GCRAFIS	\$	330.00	TRAINING & EDUCATION - FIRE DEPARTMENT
HAMILTON HINKLE PAVING	\$	190.71	ASPHALT SURFACING - STREETS
HILLYARD	\$	521.35	CLEANING SUPPLIES - CITY MGR/BUILDING
HINKLE CONTRACTING	\$	501.48	CONSTRUCTION MATERIALS - STREETS
KENTUCKY BANK - VISA	\$	563.00	TRAVEL & LODGING - CITY MGR/BUILDING
	\$	146.47	SPECIFIC SUPPLIES - POLICE DEPARTMENT
	\$	34.50	COMMUNITY PROMOTION - POLICE DEPARTMENT
	\$	662.13	EMS
	\$	25.00	EDA
KENTUCKY MOTORS OF PARIS	\$	38.85	OIL - FIRE DEPARTMENT
KENTUCKY STATE TREASURER	\$	50.00	INSPECTOR PROGRAM - ENGINEERING/WITHROW
KIRBY BUILT QUALITY PRODUCTS	\$	14,719.62	TRASH BINS AND PLANTERS MAIN STREET - COMMISSION
KLC PREMIUM FINANCE CO	\$	1,636.54	LIABILITY INSURANCE - POLICE DEPARTMENT
KY ASSOCIATION OF FIRE CHIEFS	\$	50.00	DUES - FIRE DEPARTMENT
KLEEM INC	\$	1,291.20	TECHNICAL SUPPLIES - STREETS
L&W EMERGENCY EQUIPMENT	\$	339.00	TECHNICAL EQUIPMENT - POLICE DEPARTMENT
MURPHY ELEVATOR CO	\$	731.85	CONTRACT SERVICES - CITY MGR/BUILDING
NORTHFIELD OIL	\$	163.20	OPERATING LUBRICANTS - STREETS
PRODUPLICATOR.COM	\$	149.00	OTHER MATERIALS/SUPPLIES - STREETS
QUILL	\$	296.74	OFFICE SUPPLIES - FIRE DEPARTMENT
RDJ SPECIALTIES INC	\$	542.53	COMMUNITY PROMOTION - POLICE DEPARTMENT
SMITS GREENHOUSES	\$	87.50	OTHER MATERIALS/SUPPLIES - FIRE DEPARTMENT
STANDARD BUSINESS MACHINE	\$	345.00	OFFICE SUPPLIES - POLICE DEPARTMENT
THOMPSON, DAVID	\$	50.95	TRAVEL REIMBURSEMENT - POLICE DEPARTMENT
TIGERDIRECT INC	\$	577.46	FIELD LAPTOP COMPUTERS - POLICE DEPARTMENT
TIRE DISCOUNTERS INC	\$	29.11	VEHICLE MAINTENANCE - FIRE DEPARTMENT
TRACTOR SUPPLY CREDIT	\$	88.48	EQUIPMENT PARTS - STREETS
VISA - TRADITIONAL BANK		\$659.15	TRAVEL & LODGING - PLANNING & ZONING COMMUNICATIONS - ALL GENERAL FUND DEPARTMENTS
VERIZON WIRELESS	\$	1,759.05	
WITHROW MIKE	\$	196.00	TRAVE EXPENSE REIMBURSEMENT - ENGINEERING
WITMER PUBLIC SAFETY	\$	330.00	SAFETY CLOTHING & GEAR - FIRE DEPARTMENT
WL CONSTRUCTION	\$	419.99	SPECIFIC SUPPLIES - FIRE DEPARTMENT
TOTAL	\$	39,176.84	

Motion made by Galbraith, seconded by Brooks and unanimously carried to approve September 2015 financials for General Fund and Combined Utilities as presented.

Staff Reports

Police Chief Williams announced William Clogston as a potential candidate to fill one of the open police officer positions.

Erin Morton provided employment updates stating The City of Paris has contingent offers pending for the Waste Water, Water Plant and Dispatch positions. Remaining open positions are Police Department and Water Distribution. Morton announced a Defensive Driving class is scheduled for 2:00 p.m. on Thursday, November 5, 2015.

Other Business

In discussion of Main Street snow removal Thornton advised the State is the first responder for Main Street, Thornton assigned Withrow to prepare a snow removal plan for the upcoming winter months.

Perraut inquired status of Fire Department new hires. Chief Roe responded new employees are progressing, reporting the department is fully staffed.

Perraut inquired status of Dominos. Curry responded the architect is expected to submit plans soon for review.

Galbraith requested status of the request for proposal for water loss and the water plant media replacement as requested in prior council meeting. Plummer responded Kentucky American has been contacted requesting assistance with locating problem areas. Eddie Earlywine advised C.I. Thornburg has been contacted to calibrate the main meter distributing water from the water plant.

Galbraith inquired status on QX.net. Withrow stated a meeting is scheduled November 2, 2015 with QX.net to discuss their proposal.

Galbraith inquired status of the First Presbyterian Church water leak. Plummer responded water distribution has not been successful with locating the leak.

Galbraith raised concerns with costs of mileage reimbursement requesting Plummer to review the cost effectiveness for the city whether it be to pay mileage, rental of vehicle or use a city vehicle.

Thornton discussed correspondence received concerning the dilapidating fence around the bypass. Withrow advised Tire Discounters are the responsible property owners.

Thornton announced he will be absent from November 10, 2015 commission meeting. Brooks will serve as Mayor Pro Tem.

Executive Session

Motion by Brooks, seconded by Galbraith to go into executive session to discuss pending litigation for which disclosure of details might compromise litigation posture, pursuant to KRS 61.810(1)(c). Time being 10:16 a.m.

With no action taken in the executive session, motion made by Thornton, seconded by Brooks and unanimously carried to resume regular session at 10:30 a.m.

Motion by Galbraith, seconded by Brooks to go into executive session re: potential purchase of real property for which publicity at present stage might or would likely affect the value, per KRS 61.810(1)(b). Time being 10:30 a.m.

With no action taken in the executive session, motion made by Thornton, seconded by Perraut and unanimously carried to resume regular session at 10:51 a.m.

Adjournment

Motion made by Thornton, seconded by Galbraith and unanimously carried to adjourn at 10:51a.m.

Mayor

Attest:

City Clerk/Treasurer