

525 High Street  
Paris, Kentucky 40361



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The City of Paris, is currently accepting applications for the position of Main Street Program Director. Please submit application from [www.paris.ky.gov](http://www.paris.ky.gov) to The City of Paris 525 High Street Paris, KY 40361

### **JOB SUMMARY**

The Executive Director coordinates preservation and promotion activities with other agencies. Requires the use of professional skills and independent judgment in administering a variety of programmatic functions. Requires frequent contact with other personnel, outside organizations and the general public.

- Manages budget and expenses of the program
- Grant writing
- Marketing
- Social media

### **Key Requirements**

- Graduate of an accredited four-year college or university and/or professional experience equivalent
- 18 years old
- Valid KY Driver's License

**THE CITY OF PARIS IS AN EQUAL OPPORTUNITY EMPLOYER.**